

# Abbeydore & Bacton Group Parish Council

## Minutes of an Ordinary "ZOOM" Meeting of Abbeydore and Bacton Group Parish Council held on Tuesday 1<sup>st</sup> December 2020

No ABPC/MW/106z

### Present

Councillor Mr D Watkins Chairman  
Councillor Mr T Murcott Vice - Chairman  
Councillor Mr D Bannister  
Councillor Mrs A Booth  
Councillor Mr D Cook  
Councillor Mr R Fenton  
Councillor Mrs W Gunn  
Councillor Mr M Jenkins  
  
Clerk Mr M Walker

### Also Present

One further member of the public

**The Parish Council Meeting was formally opened by the Chairman at 7.30pm**

### **1.0 Apologies for Absence**

No apologies received as all Parish Councillors joined the "ZOOM" meeting  
Golden Valley South Ward Councillor Mr Peter Jinman, Parish Lengthsman/Contractor  
Mr Terry Griffiths and Locality Steward Mr Paul Norris not present

### **2.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/105z held on  
Tuesday 6<sup>th</sup> October 2020 via "ZOOM" were unanimously confirmed as a true record and would be  
signed by the Chairman (\*Clerk to obtain signature from Chairman when convenient)

### **3.0 Declarations of Interest and Dispensations**

**3.1** To receive any declarations of interest in agenda items from Councillors

No Declarations of Interest were made

**3.2** To consider any written applications for dispensation

There were no written applications for dispensation made

### **4.0 Financial Report**

#### **Receipts**

**4.1** No receipts received

#### **4.2 Payments**

Clerk's Salary November 2020 Gross	£369.97
Postage	£0.65 pence

TAX £74.00 NIC £0.00

Nett Pay £296.62

#### **Cheque Number 000898**

Clerk's Salary December 2020 Gross	£369.97
Mileage	£10.76
Postage	£5.57

TAX £74.00 NIC £0.00

Nett Pay £312.30

#### **Cheque Number 000899**

HMR&C 3 <sup>rd</sup> ¼ Payment October November December	£222.00
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## **Cheque Number 000900**

Kilpeck Parish Council 1 third PAYE Payroll Programme £48.00

## **Cheque Number 000901**

Dore Community Transport £150.00

## **Cheque Number 000902**

Abbeydore Village Hall £90.00

## **Cheque Number 000903**

Bacton Village Hall £80.00

## **Cheque Number 000904**

Bacton Parochial Church Council (PCC) £120.00

## **Cheque Number 000905**

Dore Abbey Parochial Church Council (PCC) £140.00

## **Cheque Number 000906**

Plusnet 29/09/2020 Invoice 00002570640-3 £26.99

## **DD Payment**

Plusnet 29/10/2020 Invoice 00002570640-3 £26.99

## **DD Payment**

**Resolved unanimously** that all payments are approved

### **4.3 Bank Balance**

Bank Statement @ 2<sup>nd</sup> October 2020 No 74  
Business Bank Instant Account £13,069.00

Bank Statement @ 4<sup>th</sup> November 2020 No 75  
Business Bank Instant Account £13,069.11

### **Bank Balance**

Bank Statement @ 2<sup>nd</sup> October 2020 No 31  
Treasurers Current Account £11,686.82

Bank Statement @ 4<sup>th</sup> November 2020 No 32  
Treasurers Current Account £10,382.21

### **4.4 Budget Recommendations from Finance Working Group Meeting**

The Finance Working Group recommended the 2021-2022 Proposed Draft Budget to the Parish Council for consideration. The Parish Council unanimously agreed the 2021-2022 Budget.

Proposed by Councillor Mr T Murcott Vice – Chairman and Seconded by Councillor Mr D Cook

### **4.5 Precept Setting for 2021-2022 fiscal year**

The Parish Council unanimously agreed the Precept for 2021-2022 at £9,200.00 for the forth coming financial year.

Proposed by Councillor Mr D Watkins Chairman and Seconded by Councillor Mrs A Booth.

### **5.0 Public Question Time**

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

No matters raised

### **6.0 To Receive Reports (if available) from:-**

#### **6.1 Golden Valley South Ward Councillor Mr Peter Jinman – Pontrilas Railway Station update**

Mr Peter Jinman not present and no report available.

#### **6.2 Parish Footpaths**

No new information received.

#### **6.2i Officer Vacancy**

Councillor Mr T Murcott still to contact Mr Joe Rumer with A3 map.

### 6.3 Locality Steward Mr Paul Norris

Information sent to Parish Councillors by email.

### 6.4 Terry Griffiths Lengthsman

Terry Griffiths not present and no report due to no work undertaken

The Parish Council resolved for the Clerk to instruct Terry to undertake 2 days maintenance works, 1 day in Abbeydore parish and 1 day in Bacton parish. Clerk to also ask if he can trim entrances to footpaths from the roadside. Any problems to be reported back to the Parish Council.

### 6.5 Broadband Update

To receive update from Councillor Toby Murcott

Councillor Mr T Murcott reported on the following:-

Some positive news as Gigaclear have conducted a grounds survey in Vowchurch.

Overhead cables and ducting may possibly be used.

Some actual movement at last and maybe a start date of April 2021.

### 6.6 Neighbourhood Plan Update

Toby had talked to the other parishes (Ewyas Harold and Kentchurch) and the overall response was to wait for more information on reviewing the Neighbourhood Development Plan.

### 6.7 Golden Valley Action Group

No further update.

## 7.0 Addendum to Standing Orders November 2020

Standing Orders addendum reference virtual "ZOOM" Meetings

The Parish Council unanimously resolved to attach the addendum to their current Standing Orders.

## 8.0 Bacton Post Box

To consider update to missing Post Box at Bacton



Enquiry Reference # 201012-003193 Response By E-mail (Naomi Machin) (22/10/2020 04.26 PM)

Dear Malcolm

Thanks for your email regarding the post box that's been removed, I appreciate the inconvenience this has caused and your reasons for contacting us.

I've passed the details of your email to the relevant Collections Planning Manager who'll carry out the necessary investigations to determine if the post box will be replaced. I'd like to take this time to inform you that; as part of our regulatory requirements, we must ensure that there's a post-box within half a mile of at least 98% of all 'delivery points' (usually a customer's letter-box) nationally.

If the current posting facilities in the above-mentioned area already meet these requirements, the box may not be replaced. The manager has advised the two nearest boxes are at Riverdale and Fair Oaks Cross, also the manager has agreed that any items requiring posting can be handed over to the delivery postman.

If the Manager believes the area warrants the installation of a new post-box, we'll be required to liaise with the Highway Authority to obtain clearance for the proposed site, as well as contacting the utility companies to ensure that the proposed site doesn't interfere with existing pipes or cables, etc. This process can take up to twelve weeks should your request be approved.

With the above in mind, if a post box hasn't been installed within 25 weeks from today, it's likely that the current facilities in the area already meet our requirements and a new post box isn't warranted.

If you need to contact us again regarding this matter, please remember to quote your reference number 201012-003193. Regards Naomi Machin Royal Mail

- 1) Bacton properties are not within ½ mile of the Post Box
- 2) Elderly residents are inconvenienced, because they live in a very remote community
- 3) Residents require their Post Box returned not a new replacement

Clerk instructed to contact Royal Mail

## 9.0 Highways and Footpaths Issues

9.1 To receive new information on Parish Highways & Public Footpath

Cockyard Farm 3 Way Junction Sign, Kingstone, Abbeydore and Thruxton, writing missing.  
Clerk to take photos and contact Balfour Beatty/Herefordshire Council.

Pothole Cockyard Thruxton

Just past Duffryn Farm from Camp left hand side of the road is breaking up  
Locality Steward Mr Paul Norris to be contacted  
No action as yet Clerk to report again.

#### 9.2 Issues which require attention

New footpath AD12A top of Cockyard Tump – Kerry’s Gate (closed a number of years ago) sign is in the hedge, wrong place for the footpath as there is no entrance there.

#### 10.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

##### Planning Result

2<sup>1st</sup> April 2020

Application No 201129 Blackbush Abbeydore Hereford HR2 0AJ  
Proposed muck store and proposed silage pit

**Application Granted 9<sup>th</sup> November 2020**

8<sup>th</sup> July 2020

Application No 201871 Tan House Farm Abbeydore Hereford HR2 0AA  
Demolition of existing shed and change of use of land for siting of single-bed holiday let (“pod”)

**Application Granted 15<sup>th</sup> October 2020**

7<sup>th</sup> August 2020

Application No 202351 Land near Camp Wood Abbeydore Hereford  
Change of use of land and siting of cabin for use as holiday accommodation

**Still Valid**

##### Correspondence

No correspondence received

Meeting Schedule for 2021 given to all Parish Councillors

#### 11.0 Agenda of Next Meeting

#### 12.0 Date, Time and Venue of Next Meeting

Confirmed that the next meeting will be an Ordinary Meeting of the Group Parish Council via “ZOOM” and will be held on **Tuesday 2<sup>nd</sup> March 2021** commence at 7.30pm

Parish Council meeting declared closed at 8.07pm

Signed.....

Parish Council Chairman Councillor Mr David Watkins

Dated this day 2<sup>nd</sup> March 2021